


## Amazon – Kegworth - Fulfilment Associate


Eligibility	Documents Required
<ul style="list-style-type: none"> <li>• Participant must be 18+ (No upper limit)</li> <li>• Participant must be living in the LLEP area (Leicester or Leicestershire)</li> <li>• Participant must be either unemployed or Economically Inactive (they cannot be on a "0 hours" contract)</li> <li>• Refugees can also come on the project, there is no requirement for public funds</li> </ul>	<ul style="list-style-type: none"> <li>• Proof of right to live and work in the UK must be copied and retained</li> <li>• Proof of employment status must be copied and retained, where not possible, alternative credible evidence or a self-declaration can be used as a last resort.</li> <li>• A third-party referral letter can be used as a proof of employment status from an appropriate body.</li> <li>• Proof of address</li> <li>• Proof of national insurance</li> <li>• Bank account</li> </ul>


### Course content


Customers that are interested will go through an informative course designed directly with Amazon. This course includes:

## 'Routeway into Amazon' Content









Working at Amazon:	Introduction to Warehousing & Storage:	Apply for the Job:	Next Steps:
<ol style="list-style-type: none"> <li>1. Overview of the Amazon Recruitment Process.</li> <li>2. About Amazon: Leadership Principles.</li> <li>3. Amazon Kegworth Warehouse Location.</li> <li>4. The role of an Amazon Fulfilment Associate.</li> <li>5. What Amazon has to offer you.</li> <li>6. What the first 4 weeks are like.</li> <li>7. Quality Matters.</li> <li>8. The Amazon Hiring Event.</li> </ol>	<ol style="list-style-type: none"> <li>1. Introduction to Health, Safety and Security at Work.</li> <li>2. Employee Responsibilities.</li> <li>3. Introduction to Picking, Wrapping and Packing Goods, Equipment to Move Goods and Manual Handling.</li> </ol>	<ol style="list-style-type: none"> <li>1. Interview Techniques.</li> <li>2. Amazon Online Application Form.</li> </ol>	<ol style="list-style-type: none"> <li>1. Interview at Derby Stadium in July</li> </ol>



**Job Description and Details**

The Fulfilment Centre (FC) Associate must have drive, ambition and a passion for ensuring that customers receive a first-class Amazon experience.

**Tasks and Responsibilities:**

As an FC Associate you may be asked to work in various areas of the building, the main departments being Inbound and Outbound. Tasks may include:

- Efficiently and effectively receiving & storing goods inwards following Amazon's internal processes and procedures and using radio frequency (RF) scanners
- Pick our customer orders ensuring a high level of quality and productivity
- Accurately pack and ship our customer orders to ensure we meet customers' high expectations
- Accurately pick products to ensure we meet customers' high expectations, potentially on a multi-level mezzanine
- Accurately read instructions from a scanner
- Relocate products using forklifts, pump truck and power pallet truck
- Consistently achieve Minimum Acceptable Performance Standard (MAPS) set for your department
- Adhere to strict safety, quality and production standards

Physical Demands - The role involves the following physical demands on a daily basis:

- Standing and/or walking during the duration of a shift (standard full time shifts are 10 hours excluding overtime, flex and part-time shifts may vary)
- Lifting and moving products up to 15.5kg in weight
- Lifting, bending, reaching above the head, kneeling, crouching, and/or stretching during the duration of a shift
- Pushing and pulling product up to 15.5kg in weight during the duration of a shift
- Manual dexterity of both hands and wrists
- Working on a secure mezzanine at a height of between 9 to 12 metres (equivalent to a 3 or 4 storey building)
- Regularly climbing and descending flights of stairs safely

Successful candidates in the UK may be subject to a background check prior to employment with Amazon.

**Pay and Shifts:**

£9.50 per hour (days) to £11.21 per hour (nights)

Overtime rates between £14.25 per hour to £19.00 per hour

**Fixed shift patterns – 4 days x 10 hours 1] Wednesday – Saturday or 2] Sunday-Wednesday**

2 paid 15-minute breaks per shift and 1 unpaid 30 minute lunch break

<b>Day Shifts:</b>	<b>Night Shifts:</b>
07:30-18:00	18:30-05:00
08:00-18:30	19:00-05:30

**Referral Process**

For customers who are eligible and interested in this vacancy please contact Business 2 Business (UK) Limited on 0116 251 2998 or email [enquiries@business2businesslimited.com](mailto:enquiries@business2businesslimited.com)